



# **FORWARD PLAN**

**14 October 2013 - 14 February 2014**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 6GA  
Tel No. 01904 551031**

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# CABINET FORWARD PLAN

## What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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## **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

**CABINET FORWARD PLAN**  
**ALPHABETICAL LIST OF ENTRIES**

<b>ITEM</b>	<b>PAGE NO</b>
2013/14 CES Capital Programme Monitor 2 Report	65
2014-16 Budget Strategy Update	43
A Tourism Strategy for York	29
Air Quality Update	57
*Annual Audit Letter 2012/13	47
Appointment of Contractor for the City Archive Capital Project	23
Approval for Funding to re-develop the Osbaldwick Travellers Site	34
*Award of Discretionary Rate Relief	108
Better Bus Area Fund - Museum Street Bus Stop: Proposed Alterations	15
*Capital Programme Budget 2014/15 - 2018/19	120
Capital Programme Monitor 2 2013/14	31
*Capital Programme Monitor 3 2013/14	116
Careers, Education, Information, Advice & Guidance (CEIAG) Scrutiny Review Final Report	37
Central (Rougier Street) Bus Interchange	13
City of York Council, North Yorkshire County Council and North York Moors National Park Minerals and Waste Joint Plan	112
Clarence Street Bus Lane	110
Combined Authority Transport Case	73
Community Stadium Project Update Report	80
Contract with the Community Benefit Society for Libraries and Archive Services	114
*Controlling the Concentration of Houses in Multiple Occupation Supplementary Planning Document Review	99

<b>ITEM</b>	<b>PAGE NO</b>
Copmanthorpe Neighbourhood Plan	97
Copmanthorpe Primary School - Low Green Highway Improvements	11
*Creating a multi-agency approach to tackling Anti-Social Behaviour & Nuisance	49
*Deighton Speed Limit Reduction Objections	53
Delivering Investment to the City	25
Designated Public Place Order Alcohol Restriction Zone	63
Draft Local Flood Risk Management Strategy	101
*Elvington Speed Limit Reduction Objection	55
External Funding Scrutiny Review Final Report	39
*Fairness and Equalities - Progress Report	61
Final Report of Scrutiny Review - Community Mental Health & Care of Young People'	82
*Financial Strategy 2014/15 to 2018/19	118
Get York Building: Phase 3 - De-risking Investment in Development	75
*Housing and Community Safety Actions	69
Jockey Lane Cycle/Pedestrian Improvements	51
*Late Night Levy	89
Lease to Manor School	19
Litter Policy	95
*Lord Mayoralty 2014/15	45
Nunthorpe Crescent Area Petition	17
Options for the future use of Burnholme Community College Site	32
*Parking Enforcement on Council Estates	67
*Presenting ResPark petition from residents of Sails Drive estate	59
Public Toilets	71

<b>ITEM</b>	<b>PAGE NO</b>
Q2 Finance & Performance monitor 2013/14	36
*Q3 Finance & Performance monitor 2013/14	124
Refresh of the York Compact	21
Reinvigorate York - Update on Phase 1 (2012-2013)	78
*Review of Fees & Charges	84
Review of Home to School Transport Policy	93
*Review of York's Financial Assistance Scheme	103
*Sale of 17/21 Piccadilly	106
*Sale of Land at Holgate Park	91
Scrap Metal Dealers Act 2013	7
Supported Housing Strategy	27
Treasury Management and Prudential Indicators Mid Year Review	41
*Treasury Management Strategy and Prudential indicators 2014/15	122
*York Council for Voluntary Service Social Care Hub	86
York's Community Learning Trust	9

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Crime & Stronger Communities

**Meeting Date:** Between 01/10/13 and 31/10/13 **Keyword:** Business and industry; Environment; Crime & Disorder

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Scrap Metal Dealers Act 2013

**Description:** Purpose of Report: To bring new legislation to the attention of the Cabinet Member.

The Cabinet Member is asked to agree which fees set by officers and the decision making process.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact:** Lesley Cooke

**Details:** lesley.cooke@york.gov.uk

**Implications:** C&C

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author - Lesley Cooke Tel: 01904 551515 lesley.cooke@york.gov.uk

**Process:** Contact Report Author – Lesley Cooke Tel: 01904 551515 [lesley.cooke@york.gov.uk](mailto:lesley.cooke@york.gov.uk)

**Consultees:** Contact Report Author – Lesley Cooke Tel: 01904 551515 lesley.cooke@york.gov.uk

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/11/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Education, Children and Young People's Services

**Meeting Date:** Between 01/10/13 and 31/10/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** York's Community Learning Trust

**Description:** Purpose of Report: To set out the arrangements for a Community Learning Trust in York which will facilitate joint working in the planning and delivery of informal learning.

The Cabinet Member is asked to agree the arrangements for the Community Learning Trust.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Education, Children and Young People's Services

**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Charlie Croft, Assistant Director Communities and Culture  
charlie.croft@york.gov.uk

**Implications:** Legal

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author: Charlie Croft: 01904 553371 charlie.croft@york.gov.uk

**Process:** Contact Report Author  
Charlie Croft: 01904 553371 [charlie.croft@york.gov.uk](mailto:charlie.croft@york.gov.uk)

**Consultees:** Contact Report Author  
Charlie Croft: 01904 553371 charlie.croft@york.gov.uk

**Background  
Documents:**

**Call-In**

If this item is called-in, it will be considered by 18/11/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Cabinet Member for Transport, Planning & Sustainability

**Meeting Date:** 17/10/13  
**Keyword:** Cabinet Member for Transport Planning & Sustainability

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Copmanthorpe Primary School - Low Green Highway Improvements

**Description:** Purpose of Report: Last year, concerns were raised about road safety on Low Green near the Primary School in Copmanthorpe. Visibility at a well used speed table crossing point is restricted by the existing road layout and parents parking near two of the entrances has made it difficult for children to cross the road. This reports put forward a highway improvement scheme to improve visibility at these three key locations by realigning a nearby junction and using school keep clear markings to discourage parking. It also summarises the consultation with interested parties in order to recommend a way forward.

The Cabinet Member is asked to approve the implementation of the proposals.

This item will now be considered at a public Cabinet Member Decision Session due to take place on 17 October 2013. This will allow officers sufficient time to include a detailed response to the Petition received at Full Council in February on the same subject.

**Wards Affected:** Rural West York Ward

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact:** Louise Robinson

**Details:** louise.robinson@york.gov.uk

## **Implications**

**Level of Risk:** 01-03 Acceptable **Reason**

**Key:**

**Making Representations:** Please contact report author Louise Robinson, tel no. 01904 553463  
[louise.robinson@york.gov.uk](mailto:louise.robinson@york.gov.uk)

**Process:** Emails and letters asking for comments on the proposals.

**Consultees:** Local members, other relevant members, parish council, emergency services, school, road user groups and local residents.

### **Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 21/10/13

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Cabinet Member for Transport, Planning & Sustainability

Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 17/10/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Central (Rougier Street) Bus Interchange

**Description:** Purpose of the report: To present information about the Central bus interchange scheme - a reconstruction of the existing Rougier Street interchange financed by the Better Bus Area Fund programme. The report will summarise responses from the consultation exercise about the interchange and will present information on construction costs, timescales and key risks in the form of the project plan.

The Cabinet Member will be asked to approve construction of the interchange to the specification laid out in the report.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:**

**Contact**

Julian Ridge, Mike Durkin

**Details:**

julian.ridge@york.gov.uk, mike.durkin@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making**

Please contact report author Julian Ridge.

**Representations:**

julian.ridge@york.gov.uk Tel: 01904 552435

**Process:**

Public consultation by letter and leaflet drop, public exhibition, consultation with key stakeholders through

meetings.

**Consultees:** Statutory consultees, local residents and businesses.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 21/10/13

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Cabinet Member for Transport, Planning & Sustainability

Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 17/10/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Better Bus Area Fund - Museum Street Bus Stop: Proposed Alterations

**Description:** Purpose of Report: To provide feedback on the results of the consultation and seek approval to proceed to full design/implementation on the preferred option.

The Cabinet Member is asked to give approval to proceed to full design/implementation on the preferred option.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact** David Mercer

**Details:** david.mercer@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact report author David Mercer. david.mercer@york.gov.uk Tel:01904 553447

**Process:** Pre-consultation via meeting with key stakeholders and key internal officers, Reinvigorate York Design Group and Transport Delivery Panel. Internal consultation with key officers followed by external consultation.

**Consultees:** Local Members, other relevant members, key stakeholders and directly affected residents and businesses.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 21/10/13



## FORWARD PLAN ITEM

**Meeting:** Decision Session - Cabinet Member for Transport, Planning & Sustainability

Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 17/10/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Nunthorpe Crescent Area Petition

**Description:** Purpose of Report: To consider options for taking forward a solution to resolve the local residents concerns highlighted in the petition.

The Cabinet Member is asked to make a decision on the options available and/or authorise a formal consultation with residents.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact:** Sue Gill

**Details:** sue.gill@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact report author Sue Gill. Email: sue.gill@york.gov.uk Tel: 01904 55 1497

**Process:** Please contact report author Sue Gill.

**Consultees:** Please contact report author Sue Gill.

**Background  
Documents:**

**Call-In**

If this item is called-in, it will be considered by 21/10/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Finance, Performance & Customer Service

**Meeting Date:** Between 01/11/13 and 30/11/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Lease to Manor School

**Description:** Purpose of Report: To grant a long lease to Manor CE School of land acquired for the purpose of creating additional playing fields adjacent to the school.

The Cabinet Member is asked to agree to grant a 150 year lease.

This item was slipped to allow more time to negotiate the lease. This item slipped to September as Manor School were not in a position to proceed. It was then slipped to an October decision because officers were awaiting Manor School's decision. This item was then slipped to a November decision because officers were still awaiting Manor School's decision. This item has now slipped to a January 2013 decision because Manor School is not yet in a position to proceed. The decision has now been delayed until March as officers are still awaiting Manor School's decision. The report has now been deferred until May for the same reason. This item has slipped to a July decision to allow time to draw up the lease.

This item has been slipped to an October decision as officers are still awaiting Manor School's decision.

This item has been slipped to a November decision as officers are awaiting planning permission.

**Wards Affected:** Rural West York Ward

**Report Writer:** **Deadline for Report:**

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Communities & Neighbourhoods  
**Contact** Vicky Japes, Philip Callow  
**Details:** vicky.japes@york.gov.uk, philip.callow@york.gov.uk

**Implications** Legal, Property

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Authors:  
Philip Callow, Head of Asset and Property Management, Tel: 01904 553360 Email: philip.callow@york.gov.uk and Vicky Japes, Senior Sport & Active Leisure Officer (Policy & Planning), Tel: 01904 553382 Email: [vicky.japes@york.gov.uk](mailto:vicky.japes@york.gov.uk).

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** City of York Capital Programme 201112  
Committee Report for Lease to Manor School

**Call-In**

If this item is called-in, it will be considered by 16/12/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Crime & Stronger Communities

**Meeting Date:** Between 01/11/13 and 30/11/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Refresh of the York Compact

**Description:** Purpose of Report: To agree to a refresh of the York Compact.

The Cabinet Member is asked to agree to a refresh of the York Compact, sign up to it and commend it to other organisations to sign up.

This item has been deferred to a November decision to allow more time for finalising details with York CVS.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Mary Bailey, Head of Play and Young People's Cultural

Entitlement  
mary.bailey@york.gov.uk

**Implications:** Equalities, Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Mary Bailey on 01904 551812 or mary.bailey@york.gov.uk

**Process:** N/A

**Consultees:** N/A

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by 16/12/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** Between 01/11/13 and 30/11/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Appointment of Contractor for the City Archive Capital Project

**Description:** Purpose of Report: To update the Cabinet Member on the procurement in respect of the construction of the new Heritage Lottery funded city archive and to approve the appointment of the contractor. This report and decision will only be required in the event that a contractor is selected through the procurement process whose bid is not the cheapest.

The Cabinet Member is asked to approve the appointment of the contractor.

This decision has been deferred until October pending completion of the procurement process.

This decision has been deferred to a November decision to allow time for completion of the Tender process.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Charlie Croft, Assistant Director Communities and Culture  
charlie.croft@york.gov.uk

**Implications:** Financial, Property

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact report author: Richard Taylor 01904 555738 or richard.taylor@york.gov.uk

**Process:** Contact report author: Richard Taylor 01904 555738 or richard.taylor@york.gov.uk

**Consultees:** Contact report author: Richard Taylor 01904 555738 or richard.taylor@york.gov.uk

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Economics and finance

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Delivering Investment to the City

**Description:** Purpose of Report: to present an update on the York Economic Strategy and potential models for enabling better attraction of inward investment and facilitating development for the city.

Members are asked to review the York Economic Strategy and the city's performance to date against the Strategy, and the Council's role in delivery of the Strategy.

This item has been deferred until the November Cabinet as officers are still working with the York Economic Board to develop initial proposals.

**Wards Affected:** All Wards

**Report Writer:** Katie Stewart      **Deadline for Report:** Before 23/10/13

**Lead Member:** Cabinet Leader  
**Lead Director:** Director of City & Environmental Services, Chief Executive

**Contact Details:** Katie Stewart, Head of Economic Development  
katie.stewart@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** Contact Report Author, Katie Stewart Email: katie.stewart@york.gov.uk, Tel: 01904 554418

**Process:** Contact Report Author Katie Stewart -  
katie.stewart@york.gov.uk, 01904 554418

**Consultees:**

**Background Documents:** Delivering city marketing and investment to the  
city economy

**Call-In**

If this item is called-in, it will be considered by 18/11/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Be significant in terms of its effects on communities; Housing; Health, well-being and care; Adult Social Care

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Supported Housing Strategy

**Description:** Purpose of Report: To set out priorities and objectives for supported housing.

Members are asked to approve the strategy.

This report has been deferred from the October to November meeting of Cabinet in order that some amendments can be made to the report.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 22/10/13

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Louise Waltham

[louise.waltham@york.gov.uk](mailto:louise.waltham@york.gov.uk)

**Implications** Equalities, Property

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report Author Louise Waltham:  
[louise.waltham@york.gov.uk](mailto:louise.waltham@york.gov.uk) 01904 551680

**Process:** Contact report Author Louise Waltham:  
[louise.waltham@york.gov.uk](mailto:louise.waltham@york.gov.uk) 01904 551680

**Consultees:** Contact report Author Louise Waltham:  
louise.waltham@york.gov.uk 01904 551680

**Background Documents:** Supported Housing Strategy

**Call-In**

If this item is called-in, it will be considered by 18/11/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Be significant in terms of its effects on communities; Finance

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** A Tourism Strategy for York

**Description:** Purpose of Report: To endorse a new Tourism Strategy for York for the following 10 year period.

Members are asked to endorse the strategy which has been produced jointly with Visit York and to agree the delivery structures which will secure its implementation.

This item has been withdrawn because the report is no longer required.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 22/10/13

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Charlie Croft, Assistant Director Communities and Culture  
charlie.croft@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Extensive consultation has taken place with residents, businesses and other stakeholders over the 12 months

prior to production of the strategy.

**Consultees:**

**Background  
Documents:**

A Tourism Strategy for York

**Call-In**

If this item is called-in, it will be considered by 18/11/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Monitor 2 2013/14

**Description:** Purpose of Report: To provide Members with an update on the capital programme.

Members are asked to note the issues and approve any adjustments as required.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 24/10/13

**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Ross Brown  
ross.brown@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Capital Programme Monitor 2 2013/14

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/11/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Be significant in terms of its effects on communities; Housing; Health, well-being and care; Leisure and culture; Life in the community; Economics and finance; Property; Health

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Options for the future use of Burnholme Community College Site

**Description:** Purpose of Report: To outline feasible options for the future use and development of the Burnholme Community College site following the closure of the college in the summer of 2014.

Members are asked to indicate which option they prefer so that detailed plans can be made to deliver that option.

**Wards Affected:** Heworth Ward; Hull Road Ward

**Report Writer:** **Deadline for Report:** Before 22/10/13

**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Philip Callow  
philip.callow@york.gov.uk

**Implications** Financial, Legal, Planning, Property

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author



**Process:** Contact report author

**Consultees:**

**Background Documents:** Options for the future use of Burnholme Community College site

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/11/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Housing

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Approval for Funding to re-develop the Osbaldwick Travellers Site

**Description:** Purpose of Report: That Cabinet approve funding to expand the Osbaldwick Travellers site by 6 additional pitches, grazing land and amenity space.

Members are asked to approve the request to invest capital funding into a scheme to redevelop the Osbaldwick Travellers site, towards which we have been awarded £342k of grant funding from the Homes and Communities Agency (HCA).

**Wards Affected:** Heworth Without Ward; Osbaldwick Ward

**Report Writer:** **Deadline for Report:** Before 24/10/13

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Kate Grandfield, Strategy and Enabling Manager

[kate.grandfield@york.gov.uk](mailto:kate.grandfield@york.gov.uk)

**Implications:** Equalities, Financial, Highways, Legal, M&C, Planning, Property

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact report author Kate Grandfield on [kate.grandfield@york.gov.uk](mailto:kate.grandfield@york.gov.uk) or 01904 554067.

**Process:** Contact report author Kate Grandfield on [kate.grandfield@york.gov.uk](mailto:kate.grandfield@york.gov.uk) or 01904 554067.

**Consultees:**

**Background Documents:**

Approval for funding to re-develop the  
Osbalwick Travellers Site

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/11/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13      **Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Q2 Finance & Performance monitor 2013/14

**Description:** Purpose of Report: To provide members with an update on the 2013/14 finance and performance information.

Members are asked to note the issues.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** Before 24/10/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact:** Debbie Mitchell

**Details:** debbie.mitchell@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** Contact report author, debbie.mitchell@york.gov.uk Tel: 01904 554161

**Process:** Contact report author

**Consultees:**

**Background Documents:** Q2 Finance & Performance monitor 2013/14

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/11/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Careers, Education, Information, Advice & Guidance (CEIAG) Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Cabinet with the Final Report arising from the CEIAG Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 24/10/13

**Lead Member:** Councillor Janet Looker  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Melanie Carr  
melanie.carr@york.gov.uk

**Implications:** Financial, Resources

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author - Melanie Carr  
Tel:01904 552054 melanie.carr@york.gov.uk

**Process:** Contact Report Author - Melanie Carr  
Tel:01904 552054 melanie.carr@york.gov.uk

**Consultees:**

**Background Documents:** Careers, Education, Information, Advice & Guidance (CEIAG) Scrutiny Review Final Report

### Call-In

If this item is called-in, it will be considered by 18/11/13

the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** External Funding Scrutiny Review Final Report

**Description:** Purpose of Report: To present the Cabinet with the Final Report arising from the External Funding Scrutiny Review

Members are asked to approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 24/10/13

**Lead Member:** Councillor James Alexander  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Melanie Carr  
melanie.carr@york.gov.uk

**Implications:** Financial, Resources

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author - Melanie Carr  
Tel:01904 552054 melanie.carr@york.gov.uk

**Process:** Contact Report Author - Melanie Carr  
Tel:01904 552054 [melanie.carr@york.gov.uk](mailto:melanie.carr@york.gov.uk)

**Consultees:** Contact Report Author - Melanie Carr  
Tel:01904 552054 [melanie.carr@york.gov.uk](mailto:melanie.carr@york.gov.uk)

**Background Documents:** External Funding Scrutiny Review Final Report

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/11/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Treasury Management and Prudential Indicators Mid Year Review

**Description:** Purpose of Report: To provide members with an update on the treasury management position.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 24/10/13

**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Ross Brown  
ross.brown@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author,  
ross.brown@york.gov.uk, Tel: 01904 551207

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Treasury Management and Prudential Indicators Mid Year Review

### Call-In

If this item is called-in, it will be considered by 18/11/13

the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Economics and finance;  
Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** 2014-16 Budget Strategy Update

**Description:** To provide Cabinet with an update of the 2014/16 budget strategy, highlighting the key issues in relation to the councils Medium Term Financial Forecast (MTFF)

Members are asked to note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 24/10/13

**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

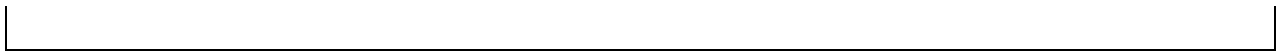
**Process:** Contact Report Author

**Consultees:**

**Background Documents:** 2014-16 Budget Strategy Update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/11/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Constitution

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Lord Mayoralty 2014/15

**Description:** Purpose of Report: Cabinet are asked to consider which of the political groups should be invited to appoint the Lord Mayor for the 2014-15 municipal year.

Members are asked to invite the group with the most points for the Mayoralty to nominate a Lord Mayor for 2014-15 municipal year.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 24/10/13

**Lead Member:** Cabinet Leader  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Anne Platt  
anne.platt@york.gov.uk

**Implications:** Legal

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:** Contact Report Author: Anne Platt  
anne.platt@york.gov.uk Tel: 01904 551011

**Process:** Contact Report Author: Anne Platt  
anne.platt@york.gov.uk Tel: 551011

**Consultees:** Contact Report Author: Anne Platt  
anne.platt@york.gov.uk Tel: 01904 551011

**Background Documents:** Lord Mayoralty 2014/15

**Call-In**

If this item is called-in, it will be considered by 18/11/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Audit

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Annual Audit Letter 2012/13

**Description:** Purpose of Report: Provide Cabinet with the Annual Audit Letter.

**Wards Affected:** Members are asked to: note the Annual Audit letter.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** Before 24/10/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact:** Debbie Mitchell

**Details:** debbie.mitchell@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:**

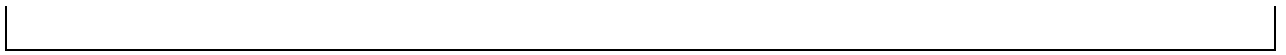
**Process:** Contact Report Author - debbie.mitchell@york.gov.uk  
Tel: 01904 554161

**Consultees:** Contact Report Author - debbie.mitchell@york.gov.uk  
Tel: 01904 554161

**Background Documents:** Annual Audit Letter 2012/13

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/11/13





## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Crime & Disorder

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Creating a multi-agency approach to tackling Anti-Social Behaviour & Nuisance

**Description:** Purpose of report: To provide members with details of a proposal to develop an integrated partnership with North Yorkshire Police to improve the way we jointly tackle Anti Social Behaviour (ASB) and Nuisance and improve the quality of life for our communities.

Members are asked to approve the new way of working.

**Wards Affected:** All Wards

**Report Writer:** Steve Waddington

**Deadline for Report:** Before 24/10/13

**Lead Member:** Cabinet Member for Environmental Services, Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Steve Waddington, Assistant Director Housing and Public Protection, Charlie Croft, Assistant Director Communities and Culture  
steve.waddington@york.gov.uk,  
charlie.croft@york.gov.uk

**Implications:** C&C

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:**

Creating a multi-agency approach to tackling Anti-Social Behaviour & Nuisance

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/11/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 14/11/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Jockey Lane Cycle/Pedestrian Improvements

**Description:** Purpose of the report: To seek approval from the Cabinet Member to construct a wider footway, for segregated use by cyclists and pedestrians, and the installation of new controlled crossing facilities with traffic lights.

The Cabinet Member is asked to agree to the construction of the project.

**Wards Affected:** Huntington & New Earswick Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact:** Mark Reade

**Details:** mark.reade@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact report author Mark Reade on tel. 01904 553519 or email: [mark.reade@york.gov.uk](mailto:mark.reade@york.gov.uk)

**Process:** Please contact report author Mark Reade on tel. 01904 553519 or email: [mark.reade@york.gov.uk](mailto:mark.reade@york.gov.uk)

**Consultees:** Please contact report author Mark Reade on tel. 01904 553519 or email: [mark.reade@york.gov.uk](mailto:mark.reade@york.gov.uk)

**Background  
Documents:**

**Call-In**

If this item is called-in, it will be considered by 16/12/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 14/11/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Deighton Speed Limit Reduction Objections

**Description:** Purpose of Report: to consider the objections made to the proposal to introduce a 50mph and 40mph speed limit on the A19 close to Deighton. If the decision to overturn the objections to the proposal is made, permission is requested to commence with the implementation of the new speed limits.

Cabinet Member is asked to consider the objections made and decide whether these should be upheld or overruled.

**Wards Affected:** Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact:** Philip Irwin

**Details:** philip.irwin@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact report author Philip Irwin for further details.  
philip.irwin@york.gov.uk 01904 551654

**Process:** Please contact report author Philip Irwin for further details.  
philip.irwin@york.gov.uk 01904 551654

**Consultees:** Please contact report author Philip Irwin for further details.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 14/11/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Elvington Speed Limit Reduction Objection

**Description:** Purpose of Report: to consider the objections made to the proposal to introduce a 30mph speed limit on the B1228 and Wheldrake Lane in Elvington and a 20mph limits for both The Conifers and Elvington Park in Elvington. If the decision to overturn the objections to the proposal is made, permission is requested to commence with the implementation of the new speed limits.

Cabinet Member is asked to consider the objections made and decide whether these should be overturned or upheld.

**Wards Affected:** Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact:** Philip Irwin

**Details:** philip.irwin@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact report author Philip Irwin for full details.  
philip.irwin@york.gov.uk 01904 551654

**Process:** Please contact report author Philip Irwin for full details.  
philip.irwin@york.gov.uk 01904 551654

**Consultees:** Please contact report author Philip Irwin for full details.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 14/11/13

**Keyword:** Be significant in terms of its effects on communities; Environment; Health

**Item Type:** Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Air Quality Update

**Description:** Purpose of Report: Provide an update on Local Air Quality Management (LAQM) in York and progress with the Low Emission Strategy (LES).

The report is provided for information and the Cabinet Member is asked to note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Dave Merrett

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Mike Southcombe, Andrew Gillah, Elizabeth Bates

mike.southcombe@york.gov.uk,  
Andrew.Gillah@york.gov.uk,  
elizabeth.bates@york.gov.uk

**Implications:** Equalities, ITT

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author Mike Southcombe, ext 1514, michael.southcombe@york.gov.uk

**Process:** Contact Report Author  
Mike Southcombe, ext 1514,  
michael.southcombe@york.gov.uk

**Consultees:** Contact Report Author

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 14/11/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Presenting ResPark petition from residents of Sails Drive estate

**Description:** Purpose of the report: To present the petition from residents of Sails Drive estate whilst being mindful of extraneous surveys associated with University department/expansion plan.

Cabinet Member is asked to review the existing situation and circumstances and provide a judgement on the way forward.

**Wards Affected:** Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact:** Stephen Hockley

**Details:** [stephen.hockley@york.gov.uk](mailto:stephen.hockley@york.gov.uk)

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** Please contact report author Stephen Hockley. Tel No. 01904 551330; email: [stephen.hockley@york.gov.uk](mailto:stephen.hockley@york.gov.uk)

**Process:** Please contact report author Stephen Hockley Tel No. 01904 551330; email: [stephen.hockley@york.gov.uk](mailto:stephen.hockley@york.gov.uk)

**Consultees:** Please contact report author Stephen Hockley

**Background  
Documents:**

**Call-In**

If this item is called-in, it will be considered by 16/12/13  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** 21/11/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Fairness and Equalities - Progress Report

**Description:** Purpose of Report: To provide a progress report on the Council's Fairness and Equalities agenda.

The Cabinet Member is asked to:

- Note the areas of achievement identified through implementation of our Equality Objectives, Equalities Improvement action plan and York's Equality Scheme.
- Note the emerging issues from the first stage review of York's Equality Scheme which will be incorporated in the refresh of the Equality Scheme.
- Note the areas of concern and how these concerns are to be addressed in relation to communications, analysis and disaggregation of equality data, training and procurement.
- Note the changes to the governance arrangements.
- Agree that the peer review of the Equality Framework for Local Government takes place week commencing 19 May 2014.

This decision will be taken at a public meeting on 21<sup>st</sup> November 2013.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact** Sharon Brown

**Details:** sharon.brown@york.gov.uk

**Implications** Equalities, Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** Contact report author Sharon Brown:  
sharon.brown@york.gov.uk Tel: 01904 554362

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Crime & Stronger Communities

**Meeting Date:** Between 01/12/13 and 31/12/13  
**Keyword:** Be significant in terms of its effects on communities; Public order, justice and rights; Crime & Disorder

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Designated Public Place Order Alcohol Restriction Zone

**Description:** Purpose of Report: To introduce a new alcohol restriction zone. The Cabinet Member is asked to approve a new alcohol restriction zone for within the city walls.

Due to Annual Leave this item will now be considered in December.

**Wards Affected:** Guildhall Ward; Micklegate Ward

**Report Writer:**  
**Deadline for Report:**

**Lead Member:** Cabinet Member for Crime & Stronger Communities  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Lesley Cooke  
lesley.cooke@york.gov.uk

**Implications:** C&C

**Level of Risk:** 01-03 Acceptable  
**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author  
lesley.cooke@york.gov.uk Tel: 01904 551515

**Process:** Contact Report Author - Lesley Cooke  
lesley.cooke@york.gov.uk Tel: 01904 551515

**Consultees:** Contact Report Author

**Background  
Documents:**

**Call-In**

If this item is called-in, it will be considered by 20/01/14  
the Corporate and Scrutiny Management  
Committee on:



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** Between 01/12/13 and 31/12/13 **Keyword:** Finance

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** 2013/14 CES Capital Programme Monitor 2 Report

**Description:** Purpose of the report is to make adjustments to scheme allocations to take account of progress on schemes to date, and the latest cost estimates and delivery projections.

The Cabinet Member is asked to approve amendments to the 2013/14 CES Planning & Transport Capital Programme.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Tony Clarke  
tony.clarke@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Please contact report author Tony Clarke.  
Email. [tony.clarke@york.gov.uk](mailto:tony.clarke@york.gov.uk) or Tel. 01904 551641

**Consultees:** Please contact report author Tony Clarke.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/01/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** Between 01/12/13 and 31/12/13 **Keyword:** Be significant in terms of its effects on communities; Housing

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Parking Enforcement on Council Estates

**Description:** Purpose of Report: To approve parking enforcement measures on council housing land extending the existing pilot.

Members are asked to approve parking enforcement measures on council housing land.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Denis Southall  
denis.southall@york.gov.uk

**Implications:** C&C

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/01/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Crime & Stronger Communities

**Meeting Date:** Between 01/12/13 and 31/12/13  
**Keyword:** Health, well-being and care; Life in the community; Legal; Environment; Crime & Disorder; Health

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Housing and Community Safety Actions

**Description:** To inform the Cabinet Member of the outcome of formal enforcement action taken in accordance with the enforcement policy for environmental health, trading standards, housing services and licensing services in the period 1st July - 30th September 2013.

The Cabinet Member is asked to review prosecution work and approve the continuation of the current policy on legal actions.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Crime & Stronger Communities  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Colin Rumford, Head of Public Protection

colin.rumford@york.gov.uk

**Implications:** C&C

**Level of Risk:** 01-03 Acceptable  
**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background  
Documents:**

**Call-In**

If this item is called-in, it will be considered by 20/01/14  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/12/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Public Toilets

**Description:** Purpose of Report: To agree future arrangements for the management of public toilets in York.

The Cabinet Member is asked to approve the award tender to secure investment in public toilets and new operator arrangements.

This report has been deferred from the June to the July Cabinet to allow time for tender evaluation.

It is more appropriate for this item to go to a decision session so it will now be considered at a public Decision Session - Cabinet Member for Environmental Services on 27 September 2013.

This item will now be considered on Wednesday 9 October as this Decision Session has had to be moved to allow further consultation to be taken.

This decision will now be taken at a public decision session on 14 November in order to allow for completion of the new procurement process.

This decision will now be taken by Cabinet at its meeting on 3 December as the report has capital implications.

**Wards Affected:** All Wards

**Report Writer:** Russell Stone, Adele Spencer **Deadline for Report:** 21/11/13

**Lead Member:** Cabinet Member for Environmental Services

**Lead Director:** Director of Communities & Neighbourhoods  
**Contact** Russell Stone, Adele Spencer, Commercial  
**Details:** Procurement Manager  
russell.stone@york.gov.uk, a.spencer@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:** Contact Report Authors: Russell Stone and Adele Spencer  
russell.stone@york.gov.uk and [adele.spencer@york.gov.uk](mailto:adele.spencer@york.gov.uk)

**Process:** Contact Report Authors: Russell Stone and Adele Spencer  
russell.stone@york.gov.uk and [adele.spencer@york.gov.uk](mailto:adele.spencer@york.gov.uk)

**Consultees:** Contact Report Authors

**Background Documents:** Public Toilets

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/12/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Combined Authority Transport Case

**Description:** Purpose of Report: To consider the transport implications of York's proposed membership of the West Yorkshire Combined Authority.

Cabinet will be asked to consider the transport implications and agree any resulting actions.

Due to the delayed consultation by DCLG on a draft order for the Combined Authority this item has been deferred to the December Cabinet.

**Wards Affected:** All Wards

**Report Writer:** Richard Wood      **Deadline for Report:** Before 19/11/13

**Lead Member:** Cabinet Member for Transport Planning & Sustainability  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Richard Wood, Assistant Director Strategic Planning and Transport  
richard.wood@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** Please contact report author Richard Wood, tel no. 01904 551448 or email: [richard.wood@york.gov.uk](mailto:richard.wood@york.gov.uk)

**Process:** Please contact report author Richard Wood, tel no. 01904 551448 or email: [richard.wood@york.gov.uk](mailto:richard.wood@york.gov.uk)

**Consultees:** Please contact report author Richard Wood, tel no. 01904 551448 or email: [richard.wood@york.gov.uk](mailto:richard.wood@york.gov.uk)

**Background Documents:** Combined Authority Transport Case

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/12/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Finance

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Get York Building: Phase 3 - De-risking Investment in Development

**Description:** Purpose of Report: To invest in remaining key sites to allow development to start.

Members are asked to allocate available obtainable funding, on a prioritised basis, to remove final viability issues preventing growth in housing and new jobs.

This report has been deferred until November Cabinet as it is necessary for the Economic Infrastructure Fund Proposals report to be considered by Cabinet on 1 October 2013 in the first instance as this has associated funding implications.

Due to a high volume of business scheduled for 5 November meeting, CMT agreed in conjunction with officers, that this item can be deferred to 3 December meeting.

**Wards Affected:** All Wards

**Report Writer:** Darren Richardson      **Deadline for Report:** Before 20/11/13

**Lead Member:** Cabinet Leader

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Darren Richardson, Director of City and Environmental Services  
darren.richardson@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report author Darren Richardson on tel no. 01904 551330; email: [darren.richardson@york.gov.uk](mailto:darren.richardson@york.gov.uk)

**Process:** Please contact report author Darren Richardson on tel no. 01904 551330; email: [darren.richardson@york.gov.uk](mailto:darren.richardson@york.gov.uk)

**Consultees:** Please contact report author Darren Richardson on tel

no. 01904 551330; email:  
[darren.richardson@york.gov.uk](mailto:darren.richardson@york.gov.uk)

**Background Documents:**

Get York Building: Phase 3 - De-risking investment in development

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/12/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Reinvigorate York - Update on Phase 1 (2012-2013)

**Description:** Purpose of Report: To report back on the results achieved by the Reinvigorate York Board members and stakeholders relating to Phase 1.

Cabinet is asked to note the progress and consider progressing to Phase 2.

This report has been deferred until November Cabinet as it is necessary for the Economic Infrastructure Fund Proposals report to be considered by Cabinet on 1 October 2013 in the first instance as this has associated funding implications.

Due to a high volume of business scheduled for 5 November meeting, CMT agreed in conjunction with officers, that this item can be deferred to 3 December meeting.

**Wards Affected:** Guildhall Ward; Holgate Ward; Micklegate Ward

**Report Writer:** Andy Binner      **Deadline for Report:** Before 20/11/13

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact:** Andy Binner

**Details:** andy.binner@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** Please contact report author Andy Binner, tel no. 01904 553231 or email: [andy.binner@york.gov.uk](mailto:andy.binner@york.gov.uk)

**Process:** Please contact report author Andy Binner, tel no. 01904 553231 or email: [andy.binner@york.gov.uk](mailto:andy.binner@york.gov.uk)

**Consultees:** Please contact report author Andy Binner, tel no. 01904 553231 or email: [andy.binner@york.gov.uk](mailto:andy.binner@york.gov.uk)

**Background Documents:** Reinvigorate York - Update on Phase 1 (2012-2013)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/12/13  
**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Community Stadium Project Update Report

**Description:** Purpose of Report: To update Members on the progress of the stadium project, the financial package and the specification.

Members are asked to approve the officer recommendations within the report.

Exempt information - commercial information regarding the current procurement process.

Due to a high volume of business scheduled for 5 November meeting, CMT agreed in conjunction with officers that this item can be deferred to 3 December meeting.

**Wards Affected:** All Wards

**Report Writer:** Tim Atkins  
**Deadline for Report:** Before 20/11/13

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of City & Environmental Services

**Contact:** Tim Atkins

**Details:** tim.atkins@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having



regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report author Tim Atkins, tel no. 01904 551421 or email: [tim.atkins@york.gov.uk](mailto:tim.atkins@york.gov.uk)

**Process:** Please contact report author Tim Atkins, tel no. 01904 551421 or email: [tim.atkins@york.gov.uk](mailto:tim.atkins@york.gov.uk)

**Consultees:** Please contact report author Tim Atkins, tel no. 01904 551421 or email: [tim.atkins@york.gov.uk](mailto:tim.atkins@york.gov.uk)

**Background Documents:** Community Stadium Project Update Report

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/12/13

**Keyword:** Health, well-being and care; Education; Health

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Final Report of Scrutiny Review - Community Mental Health & Care of Young People'

**Description:** Purpose of Report: To present to Cabinet the final report and recommendations of the Scrutiny Task Group relating to community mental health and the care of young people.

Members are asked: to consider the report and approve the recommendations.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 21/11/13

**Lead Member:** Councillor Janet Looker

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Dawn Steel, Eoin Rush, Assistant Director Children's Specialist Services  
dawn.steel@york.gov.uk, eoin.rush@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact report author - Dawn Steel, email:dawn.steel@york.gov.uk Tel:01904 551030

**Process:** Contact Report Author - Dawn Steel, email:dawn.steel@york.gov.uk Tel:01904 551030

**Consultees:** Various, through scrutiny process and review.

**Background Documents:**

'Final Report of Scrutiny Review - Community Mental Health & Care of Young People'

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/12/13

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Review of Fees & Charges

**Description:** Purpose of Report: to agree revised fees & charges effective from January 2014.

Members are asked to: agree the revised charges.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

Before  
21/11/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact**

Sarah Kirby

**Details:**

sarah.kirby@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making**

Contact Report Author:

**Representations:**

sarah.kirby@york.gov.uk Tel: 01904 551635

**Process:**

Contact Report Author: sarah.kirby@york.gov.uk Tel: 01904 551635

**Consultees:**

Contact Report Author: sarah.kirby@york.gov.uk Tel: 01904 551635

**Background Documents:**

Review of Fees & Charges

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/12/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Housing; Health, well-being and care; Life in the community; Property; Adult Social Care

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** York Council for Voluntary Service Social Care Hub

**Description:** Purpose of Report: The hub would offer office accommodation for a range of voluntary sector organisations in the city with a focus on social care.

Members are asked to: decide on the potential options for the provision of a Social Care Hub to be operated by the Council for Voluntary Services. (CVS).

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 19/11/13

**Lead Member:** Councillor Dafydd Williams, Councillor Tracey Simpson-Laing

**Lead Director:** Director of Customer & Business Support Services  
**Contact:** Tim Bradley

**Details:**

**Implications:** Financial, Property

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which

are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author Tim Bradley:  
tim.bradley@york.gov.uk tel: 01904 553355

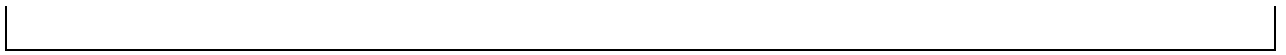
**Process:** Contact report author Tim Bradley:  
tim.bradley@york.gov.uk tel: 01904 553355

**Consultees:** Contact report author Tim Bradley:  
tim.bradley@york.gov.uk tel: 01904 553355

**Background Documents:** York Council for Voluntary Service Social Care Hub

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13





## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/12/13

**Keyword:** Be significant in terms of its effects on communities; Crime & Disorder

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Late Night Levy

**Description:** Purpose of Report: To inform Cabinet of a recent consultation carried out in relation to a proposal to introduce a late night levy within the authority area.

Members are asked to consider the report and findings of the consultation and recommend to Full Council if they believe the late night levy should be introduced within the authority area.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 19/11/13

**Lead Member:** Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Lesley Cooke  
lesley.cooke@york.gov.uk

**Implications:** C&C

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:**

Late Night Levy

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/12/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Transport and infrastructure

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Sale of Land at Holgate Park

**Description:** Purpose of Report: To recommend the sale of the 5 acre site at Holgate Park to Network Rail on negotiated terms.

Members are asked to approve the recommendation to sell.

**Wards Affected:** Holgate Ward

**Report Writer:** **Deadline for Report:** Before 21/11/13

**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Philip Callow  
philip.callow@york.gov.uk

**Implications:** Legal, Planning, Property

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Sale of Land at Holgate Park

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/12/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Education, Children and Young People's Services

**Meeting Date:** 12/12/13

**Keyword:** Budget; Legal; Education

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Review of Home to School Transport Policy

**Description:** Purpose of Report: The report will consider and review the council's home to school transport policy and will be making recommendations to amend the policy to take into account changes to local authority budgets, and the discretionary and statutory responsibilities of the local authority with regard to school transport.

The Cabinet Member will be asked to consider making changes to current transport policy in light of the council's statutory duty and reductions in funding available.

A decision on this item will take place on Thursday 12 December 2013 to allow for further consultation to take place.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Education, Children and Young People's Services

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Mark Ellis  
mark.ellis@york.gov.uk

**Implications** Equalities, Financial, Legal

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** By email to the report author.

**Process:** Consultation with all schools and governing bodies and

diocesan authorities.

Consultation with post 16 education providers and SEN Parents group regarding home to school/college transport for SEN pupils/students

**Consultees:** Schools, post 16 education providers, SEN parents/carers group

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/01/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Environmental Services

**Meeting Date:** Between 01/01/14 and 31/01/14 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Litter Policy

**Description:** Purpose of Report: To present a policy concerning the prevention and management of litter in the City. It will cover all relevant aspects including street cleansing, litter bins, education, prevention, supporting community action through Smarter York, and enforcement.

The Cabinet Member will be asked to: comment on and approve the policy.

**Wards Affected:**

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Environmental Services  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Russell Stone  
russell.stone@york.gov.uk

**Implications:** M&C

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** Contact report author  
russell.stone@york.gov.uk 01904 553108

**Consultees:** N/A

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by 17/02/14

the Corporate and Scrutiny Management  
Committee on:



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/01/14

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Copmanthorpe Neighbourhood Plan

**Description:** Purpose of Report: Copmanthorpe Parish Council has submitted an application to produce a Neighbourhood Plan and are currently undertaking a 6 week publication period.

Cabinet is asked to approve the production of a Copmanthorpe Neighbourhood Plan.

Due to the emphasis of the report changing to include the debate around the future approach to Neighbourhood Plans the quantity/costs and resources involved, this item will now be considered at Cabinet and not the Decision Session - Cabinet Member for Transport, Planning & Sustainability.

**Wards Affected:** Bishopthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Keith Aspden

**Lead Director:** Director of Customer & Business Support Services

**Contact:** Rebecca Harrison

**Details:** rebecca.harrison@york.gov.uk

**Implications:** Planning

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact Rebecca Harrison on tel no. 01904 551667 or email: [rebecca.harrison@york.gov.uk](mailto:rebecca.harrison@york.gov.uk)

**Process:** Please contact Rebecca Harrison on tel no. 01904 551667 or email: [rebecca.harrison@york.gov.uk](mailto:rebecca.harrison@york.gov.uk)

**Consultees:** Please contact Rebecca Harrison on tel no. 01904 551667 or email: [rebecca.harrison@york.gov.uk](mailto:rebecca.harrison@york.gov.uk)

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by 20/01/14  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/01/14

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Controlling the Concentration of Houses in Multiple Occupation Supplementary Planning Document Review

**Description:** Purpose of Report: to inform Members of the review of the Controlling the Concentration of Houses in Multiple Occupation Supplementary Planning Document which has explored the implementation of the Supplementary Planning Document since April 2012.

Members are asked to: note the contents of the report and approve the recommended minor amendments to the Supplementary Planning Document.

**Wards Affected:** All Wards

**Report Writer:** Martin Grainger **Deadline for Report:** Before 23/12/13

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Martin Grainger, Principal Development Officer Forward Planning

[martin.grainger@york.gov.uk](mailto:martin.grainger@york.gov.uk)

**Implications:** Planning

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:** Please contact report author Martin Grainger. [martin.grainger@york.gov.uk](mailto:martin.grainger@york.gov.uk) tel: 01904 551317

**Process:** Please contact report author Martin Grainger. [martin.grainger@york.gov.uk](mailto:martin.grainger@york.gov.uk) tel: 01904 551317

**Consultees:** Please contact report author Martin Grainger. [martin.grainger@york.gov.uk](mailto:martin.grainger@york.gov.uk) tel: 01904 551317

**Background Documents:**

Controlling the Concentration of Houses in Multiple Occupation Supplementary Planning Document Review

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/01/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/01/14

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Draft Local Flood Risk Management Strategy

**Description:** Purpose of Report: The Council is required to produce a Local Flood Risk Management Strategy under Section 9 of the Flood and Water Management Act 2010. In consultation with flood risk management partners a draft strategy has been produced. Following Cabinet approval of this, it will be subject to public consultation and final Cabinet approval.

Members are asked to give approval of the draft strategy to enable public consultation to commence.

This report has been slipped to the November Cabinet because the draft Flood Risk Management Strategy requires internal and external consultation to be carried out and the results incorporated into the document to be taken to Cabinet. It is intended to discuss the draft in a workshop format to bring together all interested parties. While the writing of the draft is progressing well it will not be possible to set up a workshop in the timescale required by the Cabinet process, which is further aggravated by the summer holidays. In order to ensure that a robust document can be presented to Cabinet it is requested that the item be slipped to the November meeting, by which time satisfactory consultation will have been achieved. There is no statutory deadline for the production of the strategy and minimal risk to the Council in delaying its production.

Due to a high volume of business scheduled for 5 November meeting, CMT agreed in conjunction with officers that this item can be deferred to 3 December meeting.

The decision has been deferred until the January

Cabinet meeting as the strategy document that is scheduled to accompany the report is still in draft form and is currently out to internal consultation.

**Wards Affected:** All Wards

**Report Writer:** Mike Tavener      **Deadline for Report:** Before 23/12/13

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Mike Tavener, Project Manager

Tel: (01904) 554173

[mike.tavener@york.gov.uk](mailto:mike.tavener@york.gov.uk)

### Implications

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** Please contact report author Mike Tavener.

**Process:** Please contact report author Mike Tavener.  
[mike.tavener@york.gov.uk](mailto:mike.tavener@york.gov.uk)

**Consultees:** Internal departments, Members and other flood risk management authorities.

**Background Documents:** Draft Local Flood Risk Management Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/01/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/01/14

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Housing; Health, well-being and care; Life in the community; People and organisations; Economics and finance; Information and communication; Government, politics and public administration; Employment, jobs and careers; Budget; Property; Policy Framework; Health; Adult Social Care

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Review of York's Financial Assistance Scheme

**Description:** Purpose of Report: To review the current scheme & consider proposals for the scheme from April 2014

Members are asked to make a decision on options presented.

This decision has been deferred until the Cabinet meeting in January as further time is needed to consider consultation feedback and further discussion with stakeholders.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 17/12/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** John Madden, Benefits Assessments Manager,  
Resources - Financial Services Group  
john.madden@york.gov.uk

**Implications** Equalities, Financial, Resources

**Level of Risk:** 09-15 Constant monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact report author



**Consultees:** Full consultation process undertaken with stakeholders

**Background Documents:** Review of York's Financial Assistance Scheme

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/01/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/01/14

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Economics and finance; Employment, jobs and careers; Property

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Sale of 17/21 Piccadilly

**Description:** Purpose of Report: To recommend the sale of 17/21 Piccadilly

Members are asked to approve the recommendation based on the analysis of the bids received following the marketing of the property.

**Wards Affected:** Guildhall Ward

**Report Writer:** **Deadline for Report:** Before 19/12/13

**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Paul Fox, Property Surveyor, Resources, Asset & Property Management, David Baren  
paul.fox@york.gov.uk, david.baren@york.gov.uk

**Implications:** Financial, Legal, Planning, Property

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service

or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Sale of 17/21 Piccadilly

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/01/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/01/14

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Economics and finance; Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Award of Discretionary Rate Relief

**Description:** Purpose of Report: To approve any new awards of discretionary rate relief for the period 2014 - 2016

Members are asked to consider any new applications against budget available and approve any new awards

**Wards Affected:**

**Report Writer:**

**Deadline for Report:**

Before  
23/12/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact:** David Walker

**Details:** david.walker@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are

equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Award of Discretionary Rate Relief

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/01/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 16/01/14

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Clarence Street Bus Lane

**Description:** Purpose of the Report: To present information about the Clarence Street Bus Lane scheme. The report will summarise responses from the consultation exercise about the bus lane and will present information on construction costs, timescales and key risks in the form of the project plan. The Cabinet Member is asked to approve construction of the bus lane to the specification laid out in the report.

This item has been slipped to 16 January public meeting to allow refinement of the scheme using data collected on traffic flows after the restriction on Lendal Bridge.

**Wards Affected:** Clifton Ward; Guildhall Ward; Haxby & Wigginton Ward; Huntington & New Earswick Ward; Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact:** Julian Ridge

**Details:** julian.ridge@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact Julian Ridge via email julian.ridge@york.gov.uk or Tel No. 01904 552435.

**Process:** Please contact Julian Ridge via email julian.ridge@york.gov.uk or Tel No. 01904 552435.

**Consultees:** Please contact Julian Ridge via email  
julian.ridge@york.gov.uk or Tel No. 01904 552435.

**Background  
Documents:**

**Call-In**

If this item is called-in, it will be considered by 20/01/14  
the Corporate and Scrutiny Management  
Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 16/01/14

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** City of York Council, North Yorkshire County Council and North York Moors National Park Minerals and Waste Joint Plan

**Description:** Purpose of report: As a Waste and Minerals Planning Authority, it is the authority's statutory duty to address these issues in York. City of York Council is producing a Joint Plan with North Yorkshire County Council and North Yorks Moors National Park as the minerals and waste issues are cross boundary and it makes financial sense to share the costly process of plan preparation including an examination.

Cabinet Member is asked to approve the Joint Plan Issues and Options document for public consultation in January 2014.

As this item is not a 'key decision' it will now be considered by the Cabinet Member. The full completion of the Plan will be considered by Cabinet. This report has been slipped as the necessary information, which is key in formulating the Minerals Waste Joint Plan and taking this report forward, will not be available until late December. The report will now be considered during January at a date to be confirmed.

**Wards Affected:** All Wards

**Report Writer:** Rebecca Harrison

**Deadline for Report:** Before 03/01/14

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact** Rebecca Harrison

**Details:** rebecca.harrison@york.gov.uk



## Implications

### Level of Risk:

### Reason

### Key:

### Making

### Representations:

Please contact report author Rebecca Harrison on tel no. 01904 551667 or email: [rebecca.harrison@york.gov.uk](mailto:rebecca.harrison@york.gov.uk).

### Process:

A six week consultation period is due to start in January/February 2014. If you require further information please contact report author Rebecca Harrison on tel no. 01904 551667 or email: [rebecca.harrison@york.gov.uk](mailto:rebecca.harrison@york.gov.uk).

### Consultees:

Please contact report author Rebecca Harrison on tel no. 01904 551667 or email: [rebecca.harrison@york.gov.uk](mailto:rebecca.harrison@york.gov.uk).

### Background Documents:

City of York Council, North Yorkshire County Council and North York Moors National Park Minerals and Waste Joint Plan

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/02/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/02/14

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Contract with the Community Benefit Society for Libraries and Archive Services

**Description:** Purpose of Report: This report asks the Cabinet to agree the heads of terms with Explore Libraries and Archive Mutual for operation of the Council's libraries and archive services.

Members are asked to agree the heads of terms of the contract for operation of the service from 1 April, 2014.

This item has been deferred from the November 2013 to February 2014 Cabinet meeting in order to fit in with the Community Benefit Society's Implementation Plan.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 21/01/14

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Charlie Croft, Assistant Director Communities and Culture  
charlie.croft@york.gov.uk

**Implications:** Legal

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which

are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Contract with the Community Benefit Society for Libraries and Archive Services

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/02/14

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/02/14      **Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Monitor 3 2013/14

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members are asked to: Note the issues and approve any adjustments as required.

**Wards Affected:** All Wards

**Report Writer:**      **Deadline for Report:** Before 23/01/14

**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Ross Brown  
ross.brown@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Capital Programme Monitor 3 2013/14

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/02/14



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/02/14

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Financial Strategy 2014/15 to 2018/19

**Description:** Purpose of Report: To provide Members with an overview of the 5 year finance strategy.

Members are asked to: note the issues and recommend the budget to Full Council.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 23/01/14

**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

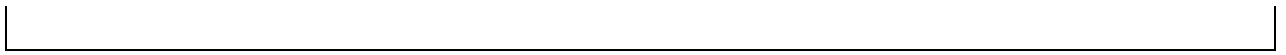
**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Financial Strategy 2014/15 to 2018/19

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/02/14



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/02/14

**Keyword:** Business and industry

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Budget 2014/15 - 2018/19

**Description:** Purpose of Report: To provide Members with an overview of the proposed 5 year capital programme.

Members are asked to: note the issues and recommend the budget to Full Council.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 23/01/14

**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Ross Brown  
ross.brown@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

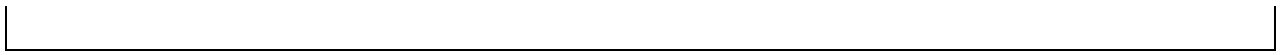
**Consultees:** Contact Report Author

**Background Documents:** Capital Programme Budget 2014/15 - 2018/19

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/02/14





## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/02/14

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Strategy and Prudential indicators 2014/15

**Description:** Purpose of Report: To approve the 2014/15 treasury management strategy.

Members are asked to: note the issues and approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 23/01/14

**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Ross Brown  
ross.brown@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author, Ross Brown

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Treasury Management Strategy and Prudential indicators 2014/15

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management 17/02/14

Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/02/14      **Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Q3 Finance & Performance monitor 2013/14

**Description:** Purpose of Report: To provide Members with an update on the 2013/14 finance and performance information.

Members are asked to note the issues.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** Before 23/01/14

**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** Contact Report Author,  
debbie.mitchell@york.gov.uk, Tel: 01904 554161

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Q3 Finance & Performance monitor 2013/14

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/02/14

